



**TDGA Traffic,  
Bookkeeping,  
Management,**

**Sales & Office Calendar**

# June, 2017

	WK	Mon	Tue	Wed	Thu	Fri	Sat	Sun
<b>J</b>	23	29	30	31	1	2	3	4
<b>U</b>	24	5	6	7	8	9	10	11
<b>N</b>	25	12	13	14	15	16	17	18
	26	19	20	21	22	23	24	25

## Monday May 29, 2017

- **First Day of June Broadcast Month**
- **NATIONAL HOLIDAY:** [Memorial Day](#)

## Wednesday, May 31, 2017

- **Last Day of May according to the Gregorian Calendar**
- **IRS:** File Form 2290 and pay the tax for vehicles first used during April
- **RELIGIOUS OBSERVANCE:** [Shavuot](#) (Jewish)
- **LOUISIANA / MISSISSIPPI:** (05/31-6/01) - [2017 LAB/MAB Joint Annual Convention and Technical Engineering Conference](#) (Held in New Orleans LA)

## Thursday, June 1, 2017

- **Annual EEO Public File Report Required**—Station Employment Units that have five or more full-time employees and are comprised of radio and/or television stations licensed to communities in **Arizona, the District of Columbia, Idaho, Maryland, Michigan, Nevada, New Mexico, Ohio, Utah, Virginia, West Virginia or Wyoming** must by this date place in their public inspection files and post on their station websites a report regarding station compliance with the FCC's EEO Rule during the period June 1, 2016 through May 31, 2017. A more detailed review of station EEO obligations and the steps for implementing an effective EEO program can be found in our most recent EEO Advisory.
- **FCC Form 397 Mid-Term EEO Report Due**—Radio Station Employment Units that have eleven or more full-time employees and are comprised of radio stations licensed to communities in **Arizona, Idaho, Nevada, New Mexico, Utah, or Wyoming and Television Station Employment Units that have five or more full-time employees** and are comprised of television stations licensed to communities in **Michigan or Ohio** must by this date electronically file with the FCC and place in their public inspection files the Mid-Term EEO Report on FCC Form 397. The Station Employment Unit's last two EEO Public File Reports must be submitted with the Form 397. A more detailed review of station EEO obligations and the steps for implementing an effective EEO program can be found in our most recent EEO Advisory.
- **FCC Form 323-E Biennial Ownership Report Due**—Noncommercial radio stations licensed to communities in **Arizona, the District of Columbia, Idaho, Maryland, Nevada, New Mexico, Utah, Virginia, West Virginia, or Wyoming** and noncommercial television stations licensed to communities in **Michigan or Ohio** must electronically file by this date their biennial ownership

reports on FCC Form 323-E, unless they have consolidated this filing date with that of other commonly owned stations licensed to communities in other states. FCC Form 323-E does not require a filing fee. The form as filed must be placed in stations' public inspection files. **Note:** On January 8, 2016, the FCC adopted changes to the commercial and noncommercial ownership report forms and established a single national filing deadline for all noncommercial radio and television broadcast stations like the one that the FCC previously designated for all commercial radio and television stations. However, until the Office of Management and Budget ("OMB") approves the new forms (FCC Form 2100, Schedule 323-E), noncommercial radio and television stations should continue to file their biennial ownership reports every two years by the anniversary date of the station's license renewal application filing deadline. OMB approval remains pending as of the date of this publication.

- **IRS: Deposit Payroll Tax** for payments on **May 24-26** if the semiweekly deposit rule applies.
- **Statehood Day** – **Kentucky, Tennessee**
- **New Mexico Broadcasters Association Summer Convention and Golf Tourney** – Albuquerque Marriott Resort and Hotel, Albuquerque NM – Golf Tourney on June 1<sup>st</sup> at Paako Ridge Golf Course; Conference on June 2<sup>nd</sup> – for details, go to: <http://www.nmba.org/newsite2/members/convention.php>
- **LOUISIANA / MISSISSIPPI: (Last Day Today)** - [2017 LAB/MAB Joint Annual Convention and Technical Engineering Conference](#) (Held in New Orleans LA)

#### Friday, June 2, 2017

- **IRS: Deposit Payroll Tax** for payments on **May 27-30** if the semiweekly deposit rule applies.
- **New Mexico Broadcasters Association Summer Convention and Golf Tourney** – Albuquerque Marriott Resort and Hotel, Albuquerque NM – Golf Tourney on June 1<sup>st</sup> at Paako Ridge Golf Course; Conference on June 2<sup>nd</sup> – for details, go to: <http://www.nmba.org/newsite2/members/convention.php>

#### Saturday, June 3, 2017

- **Jefferson Davis Birthday** – Local Observance in **Florida**

#### Sunday, June 4, 2017

- **Pentecost** - Christian

#### Monday, June 5, 2017

- **Whit Monday** – Christian
- **Jefferson Davis Birthday** – State Holiday in **Alabama**

#### Tuesday, June 6, 2017

- **D-Day** – World War II

#### Wednesday, June 7, 2017

- **IRS: Deposit Payroll Tax** for payments on **May 31-June 2** if the semiweekly deposit rule applies.

#### Friday, June 9, 2017

- **IRS: Deposit Payroll Tax** for payments on **June 3-6** if the semiweekly deposit rule applies

- [Missouri Broadcasters Association Convention](#) - (June 9-10) Hilton Branson Convention Center, 200 E. Main Street, Branson – For Details- Click Here: <http://www.mbaweb.org/event/2017-convention-awards-banquet/>
- **Wyoming Association of Broadcasters 2017 Convention (June 9-10<sup>th</sup>) –Ramkota, Casper**

### Saturday, June 10, 2017

- [Missouri Broadcasters Association Convention](#) - (June 9-10) Hilton Branson Convention Center, 200 E. Main Street, Branson – For Details- Click Here: <http://www.mbaweb.org/event/2017-convention-awards-banquet/>

### Sunday, June 11, 2017

- [Trinity Sunday](#) – Christian
- [Kamehameha Day](#) - **Hawaii**

### Monday, June 12, 2017

- [Kamehameha Day](#) - Observed today in **Hawaii**

### Tuesday, June 13, 2017

- [Wisconsin Broadcasters Association Media Technology Institute Lite](#) (10:00 AM - 5:30 PM) - Blue Harbor Resort, Sheboygan, WI- The WBA Summer Conference (scheduled to begin on June 14<sup>th</sup>) in Sheboygan will feature a special one-day version of the Media Technology Institute designed to assist engineers in maintaining transmission systems, station compliance with the FCC, and reviewing critical skills and relationships.
- **NAB Show-Shanghai** – (June 13-15) Shanghai International Expo Centre – For details click here – [en.nabshowshanghai.com](http://en.nabshowshanghai.com)

### Wednesday, June 14, 2017

- **Copyright Royalty Fee: Monthly Report of Use and Monthly Usage Statement of Account Forms Due—Commercial and noncommercial webcasters and those simulcasting radio programming over the Internet** must by this date submit to SoundExchange the Monthly Report of Use and Monthly Usage Statement of Account forms for the month ending April 30, 2017.
- **IRS: Deposit Payroll Tax** for payments on **June 7-9** if the semiweekly deposit rule applies
- [Army Birthday](#)
- [Flag Day](#)
- [Wisconsin Broadcasters Association Summer Conference](#) (June 14-15<sup>th</sup>) Blue Harbor Resort, Sheboygan In conjunction with the Summer Conference, the WBA will be presenting a special [Media Technology Institute Lite](#) offering on June 13, The [Annual Golf Tournament](#) will take place on June 14 at The Bull in Sheboygan Falls. Need help with SEU credits? The Summer Conference will also include a [Job Fair](#) on June 14.
- [Illinois Broadcasters Association Webinar](#) - 11 a.m. CDST – *Can I Legally Ask That Question?* Asking the right questions during an interview is an art. Find out smarter ways to gain information along with a reminder of what you can and cannot ask during interviews; plus tips on building a better offer letter. [Register now.](#)
- [Nevada Broadcasters Northern Golf Tournament](#) - Grizzly Ranch Golf Club, 250 Clubhouse Drive- Portola, CA Get details here: <http://www.nevadabroadcasters.org/events/northern-golf/>

- [North Carolina Broadcasters Awards Luncheon](#) – 12-Noon to 2-pm, Bay 7 in Durham, NC

## Thursday, June 15, 2017

- **IRS: Individuals living outside the U.S.** - File Form 1040. For automatic 4-month extension file Form 4868 and deposit estimated Tax.
- **IRS: Individuals- Pay the Second installment of 2017 Estimated Tax** – Use Form 1040-ES
- **IRS: Deposit Payroll Tax for May if the monthly deposit rule applies.**
- **IRS: C-Corporations-** Deposit the Second installment of your 2017 Estimated Tax
- [Corpus Christi](#) - Christian
- Deadline is Today to Enter **Maine Association of Broadcasters** News and Creative Awards- Entries must be received by 5-pm Today. To Downline Rules & Details, [Click Here](#)

## Friday, June 16, 2017

- **IRS: Deposit Payroll Tax** for payments on **June 10-13** if the semiweekly deposit rule applies
- [Bunker Hill Day](#)- observed today in **Massachusetts**

## Sunday, June 18, 2017

- [Father's Day](#)

## Monday, June 19, 2017

- [Emancipation Day](#) Observed in **Texas**

## Tuesday, June 20, 2017

- [West Virginia Day](#) observed in **West Virginia**

## Wednesday, June 21, 2017

- **IRS: Deposit Payroll Tax** for payments on **June 14-16** if the semiweekly deposit rule applies
- [Lailat al-Qadr](#) Muslim
- [June Solstice](#) – Summer Begins in **North America**
- [National Aboriginal Day](#) – Canadian – Observed in **Northwest Territory**
- [Florida Association of Broadcasters Annual Convention](#) – The Ritz Carlton Fort Lauderdale on June 21-22, 2017. Click on the hyperlink for registration, lodging if needed including discounted Group Code for attendees.

## Thursday, June 22, 2017

- **Virginia Association of Broadcasters** 80th Annual Summer Convention “*Journey Through 80 Years,*” (June 22-24<sup>th</sup>) at the Hilton Virginia Beach Oceanfront Hotel. The VAB Station Awards Program recognizes outstanding achievement. Award winners will be announced at the Awards Banquet on Friday, June 23rd. If you want more information, we suggest going to the VAB Website, at <http://www.vabonline.com/events/2017-annual-summer-convention/> or call Christina Sandridge in the Association office at (434) 326-9815 or email, [christina.sandridge@easterassociates.com](mailto:christina.sandridge@easterassociates.com).

## Friday, June 23, 2017

- **IRS: Deposit Payroll Tax** for payments on **June 17-20** if the semiweekly deposit rule applies
- The **Montana Broadcasters Association** 2017 MBA Convention will take place on June 23-25 in Big Sky. [Click here for the schedule and registration information.](#)

## • **Saturday, June 24, 2017**

- [St. Jean Baptiste Day](#) – Observed in **Quebec**, Canada
- The **Montana Broadcasters Association** 2017 MBA Convention will take place on June 23-25 in Big Sky. [Click here for the schedule and registration information.](#)

## **Sunday, June 25, 2017**

- **Last Day of June on the Standard Broadcast Calendar**
- The **Montana Broadcasters Association** 2017 MBA Convention will take place on June 23-25 in Big Sky. [Click here for the schedule and registration information.](#)

## **Monday, June 26, 2017**

- **First Day of July on the Standard Broadcast Calendar**
- [Eid al-Fitr](#) Muslim
- [Discovery Day](#) - Observed in **Newfoundland & Labrador**, Canada

## **Wednesday, June 28, 2017**

- **IRS: Deposit Payroll Tax** for payments on **June 21-23** if the semiweekly deposit rule applies

## **Friday, June 30, 2017**

- **Last Day of June on the Gregorian Calendar**
- **IRS: Deposit Payroll Tax** for payments on **June 24-27** if the semiweekly deposit rule applies
- **IRS: File Form 2290 and pay the tax for vehicles** first used during May 2017



*Don't See Events In Your State? Contact your State or Provincial Broadcaster Association and ask them to be sure to promote events on TDGA Traffic Calendar. It's distributed to over 8,000 Broadcasters each week, including Important Stations... like Yours! (Submissions may be made to [tdga@cox.net](mailto:tdga@cox.net))*